A regular meeting of the Taylor Housing Commission was held on Thursday, June 24, 2021 at 8:15 am, via the Zoom meeting app, per order of the Wayne County Public Health Department.

Fred Miller called the meeting to order at 8:16 a.m.

Present: Fred Miller, Ted Schiebold, Michelle Alford, Laurie Trueblood and Jim Corbin Also Present: Joe Couvreur and John Carter

Motion by Schiebold supported by Trueblood Resolved: Acceptance of agenda Unanimously carried 5.31-21

Motion by Trueblood supported by Alford Resolved: Acceptance of the minutes of the Meeting held April 22, 2021 Unanimously carried 5.32-21

Motion by Alford supported by Schiebold Resolved: Approve pay vouchers from April 1, 2021 through May 31, 2021 for the Maplewood Manor of Taylor, LLC. Unanimously carried

5.33-21

Motion by Alford supported by Trueblood Resolved: Approve pay vouchers from April 1, 2021 through May 31, 2021 for the Taylor Housing Commission Unanimously carried 5.34-21

Motion by Schiebold supported by Corbin Resolved: Receive and file written report from the Property Manager of Maplewood Manor, regarding current level of occupancy.
Unanimously carried 5.35-21

Motion by Alford supported by Trueblood Resolved: Receive and file written report from the Manger of the HCV Program Unanimously carried 5.36-21 Motion by Trueblood supported by Schiebold

Resolved: Table the MERS Defined Benefit Plan Adoption Agreement Addendum 5.37-21

Motion by Trueblood supported by Schiebold

Resolved: Create new job title/description for a Part-Time Bookkeeper/Compliance Specialist with a starting salary range of 18-26 dollars per hour 5.38-21

Motion by Alford supported by Trueblood

Resolved: Approve the E.D. to request proposals to replace the boilers and security cameras at the Maplewood Manor of Taylor, LLC. 5.39-21

Director Communications: The E.D. informed the Commissioners of the current pest infestation that Maplewood is combating on the 5<sup>th</sup> floor.

Old Business: N/A

Public Comment: NO members of the public participated in this meeting

Adjournment @ 9:16 a.m.

FREDERICK D. MILLER, CHAIRMAN

A regular meeting of the Taylor Housing Commission was held on Thursday, July 22, 2021 at 8:15 am, via the Zoom meeting app, per order of the Wayne County Public Health Department.

Fred Miller called the meeting to order at 8:38 a.m.

Present: Fred Miller, Michelle Alford and Laurie Trueblood

Excused: Ted Schiebold and Jim Corbin

Also Present: Sue Feinberg, Joe Couvreur and John Carter

Motion by Trueblood supported by Alford

Resolved: Acceptance of agenda

Unanimously carried

7.40-21

Motion by Trueblood supported by Alford

Resolved: Acceptance of the minutes of the Meeting held June 24, 2021

Unanimously carried

7.41-21

Motion by Alford supported by Trueblood

Resolved: Approve pay vouchers from June 1, 2021 through June 30, 2021 for the

Maplewood Manor of Taylor, LLC.

Unanimously carried

7.42-21

Motion by Trueblood supported by Alford

Resolved: Approve pay vouchers from June 1, 2021 through June 30, 2021 for the Taylor

**Housing Commission** 

Unanimously carried

7.43-21

Motion by Alford supported by Trueblood

Resolved: Receive and file written report from the Property Manager of Maplewood

Manor, regarding current level of occupancy.

Unanimously carried

7.44-21

Motion by Trueblood supported by Alford

Resolved: Receive and file written report from the Manger of the HCV Program

Unanimously carried

7.45-21

Motion by Alford supported by Trueblood

Resolved: Approve the MERS Defined Benefit Plan Adoption Agreement Addendum, as amended 7.46-21

Motion by Trueblood supported by Alford Resolved: Receive and file the 2020 MERS Actuarial Report for the THC 7.47-21

Motion by Alford supported by Trueblood Resolved: Approve the purchase of a new Desktop P/C from Cygnus to replace the old desktop P/C in Margaret Alford's office.

7.48-21

Director Communications: The E.D. updated the Commissioners of the current pest infestation that Maplewood is combating on the 5<sup>th</sup> floor.

Old Business: N/A

Public Comment: NO members of the public participated in this meeting

Adjournment @ 9:58 a.m.

FREDERICK D. MILLER, CHAIRMAN

A regular meeting of the Taylor Housing Commission was held on Thursday, August 26, 2021 at 8:15 am, via the Zoom meeting app, per order of the Wayne County Public Health Department.

Fred Miller called the meeting to order at 8:20 a.m.

Present: Fred Miller, Michelle Alford and Ted Schiebold

Excused: Laurie Trueblood and Jim Corbin Also Present: Joe Couvreur and John Carter

Motion by Alford supported by Schiebold Resolved: Acceptance of agenda Unanimously carried 8.49-21

Motion by Schiebold supported by Alford Resolved: Acceptance of the minutes of the Meeting held July 22, 2021 Unanimously carried 8.50-21

Motion by Alford supported by Schiebold Resolved: Approve pay vouchers from July 1, 2021 through July 31, 2021 for the Maplewood Manor of Taylor, LLC. Unanimously carried 8.51-21

Motion by Schiebold supported by Alford Resolved: Approve pay vouchers from July 1, 2021 through July 31, 2021 for the Taylor Housing Commission Unanimously carried 8.52-21

Motion by Alford supported by Schiebold Resolved: Receive and file written report from the Property Manager of Maplewood Manor, regarding current level of occupancy. Unanimously carried 8.53-21

Motion by Alford supported by Schiebold Resolved: Receive and file written report from the Manger of the HCV Program Unanimously carried 8.54-21 Motion by Alford supported by Schiebold Resolved: Approve the 2022 Payment Standards for the HCV Program, based upon HUD's 2022 FMR's. 8.55-21

Director Communications: The E.D. updated the Commissioners on the status of the MI NAHRO Conference registrations.

Old Business: N/A

Public Comment: NO members of the public participated in this meeting

Adjournment @ 8:49 a.m.

FREDERICK D. MILLER, CHAIRMAN

The annual meeting of the Taylor Community Development Corporation was held on Thursday, August 26, 2021 electronically via the Zoom Meetings App, per authorization of Executive Order. The Taylor Housing Commission conducted the Annual meeting of the Taylor Community Development Corporation.

Fred Miller called the meeting to order at 8:50 am

- I) Present: Fred Miller, Michelle Alford and Ted Schiebold Excused: Jim Corbin and Laurie Trueblood Also Present: John Carter, Joe Couvreur
- Motion by: Schiebold supported by Alford
   Resolved: To approve the agenda for the July 23, 2020 TCDC Annual Meeting of the Member
   Unanimously carried.
   8.01-21
- III) Motion by: Alford supported by Schiebold
   Resolved: Approve the minutes of the July 23, 2020 Meeting of the Sole Member of the TCDC.
   Unanimously carried
   8.02-21
- IV) Motion by: Alford supported by Schiebold
  Resolved: Appointment of Conrad Vale and Ted Schiebold, each to a three-year term,
  expiring June 30, 2024.
  Unanimously carried
  8.03-21

Adjourned 8:53 a.m.

FREDERICK D. MILLER, CHAIRMAN

A regular meeting of the Taylor Housing Commission was held on Thursday, October 28, 2021 at 8:15 am, via the Zoom meeting app, per order of the Wayne County Public Health Department.

Fred Miller called the meeting to order at 8:20 a.m.

Present: Fred Miller, Laurie Trueblood and Ted Schiebold

Excused: Michelle Alford and Jim Corbin Also Present: Joe Couvreur and John Carter

Motion by Trueblood supported by Schiebold Resolved: Acceptance of agenda Unanimously carried 10.56-21

Motion by Trueblood supported by Schiebold Resolved: Acceptance of the minutes of the Meeting held August 26, 2021 Unanimously carried 10.57-21

Motion by Trueblood supported by Schiebold Resolved: Approve pay vouchers from August 1, 2021 through September 30, 2021 for the Maplewood Manor of Taylor, LLC. Unanimously carried 10.58-21

Motion by Trueblood supported by Schiebold Resolved: Approve pay vouchers from August 1, 2021 through September 30, 2021 for the Taylor Housing Commission Unanimously carried 10.59-21

Motion by Schiebold supported by Trueblood Resolved: Receive and file written report from the Property Manager of Maplewood Manor, regarding current level of occupancy. Unanimously carried 10.60-21

Motion by Schiebold supported by Trueblood Resolved: Receive and file written report from the Manger of the HCV Program Unanimously carried 10.61-21 Motion by Schiebold supported by Trueblood

Resolved: Receive and file the REVISED 2022 Payment Standards for the HCV Program, based upon HUD's 2022 FMR's.

**Unanimously Carried** 

10.62-21

Motion by Trueblood supported by Schiebold

Resolved: Approve the Revised Job Description and Pay Scale for the HCV Coordinator position at the THC

Unanimously Carried

10.63-21

Motion by Schiebold supported by Trueblood

Tabled: Accessible Unit Policy of the Maplewood Manor of Taylor LLC.

**Unanimously Carried** 

10.64-21

Motion by Trueblood supported by Schiebold

Resolved: Receive and File the FYE 2021 Independent Audit Report

**Unanimously Carried** 

10.65-21

Motion by Trueblood supported by Schiebold

Resolved: Approve the Draft Annual Plan of the Taylor Housing Commission

**Unanimously Carried** 

10.66-21

Director Communications: The E.D. updated the Commissioners on the status of the MI NAHRO Conference registrations.

Old Business: N/A

Public Comment: NO members of the public participated in this meeting

Adjournment @ 8:52 a.m.

FREDERICK D. MILLER, CHAIRMAN